

LEP - Growth Deal Management Board

Tuesday, 8th December, 2015 in Cabinet Room 'C' - The Duke of Lancaster Room, County Hall, Preston, at 12.30pm

Agenda

Part I (Items Publicly Available)

- 1. Welcome and Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the meeting held on 21st October 2015 (Pages 1 - 10)**
- 4. Matters Arising**
- 5. Quarterly Communications Activity Update - December 2015 (Pages 11 - 20)**
- 6. Social Value (Pages 21 - 24)**
- 7. Growth Deal - Final Investment Approvals (GF01-22-CD, GF01-09, GF01-05-CD) (Pages 25 - 26)**
- 8. Growth Deal Monitoring & Evaluation Sub Group Update (Pages 27 - 28)**

Part II (Private and Confidential)

- 9. Growth Deal Progress Report (Pages 29 - 34)**
- 10. Monitoring and Evaluation Sub Group: Framework Agreement for Lancashire Growth Deal Evaluation Plan Arrangements (Pages 35 - 38)**
- 11. Growth Deal Finance Summary (Pages 39 - 46)**
- 12. M55 to St Annes Link Road - GF01-06**
Oral report.

13. Developing the strategic context for The Engineering and Innovation Centre UCLAN - GF02-29

Oral report.

14. Local Growth Fund Agreements. (Pages 47 - 52)

15. Growth Deal Implementation (Pages 53 - 74)

Part I (Items Publicly Available)

16. Reporting to Lancashire Enterprise Partnership Board

- Identification and agreement of any recommendations for consideration/approval by the LEP Board.
- Identification and agreement of issues for inclusion in the feedback report for the LEP Board

17. Any Other Business

18. Date of Next Meeting

The next scheduled meeting will be held at 1.30pm on the 18th January 2016 in Cabinet Room D – The Henry Bolingbroke Room at County Hall, Preston

LEP - Growth Deal Management Board

Minutes of the Meeting held on Wednesday, 21st October, 2015 at 12.30pm in Cabinet Room 'C' - The Duke of Lancaster Room, County Hall, Preston.

Present:

Mr G Cowley (Chairman)

Dr M Lawty-Jones
Mrs S Procter

Mr G Smith
Professor R Walsh

Observer

Mr M Allen, Assistant Director – Lancashire, BIS North West, Cities and Local Growth Unit.

Also in Attendance

Mr R Hothersall - Head of Service, Programme Office, LCC.

Mrs A Moore - Programme Manager, Programme Office, LCC.

Ms N Adams - Project Manager, Programme Office, LCC.

Miss J Ainsworth - Subject Matter Expert/Specialist Adviser Finance, Programme Office, LCC.

Mrs J Johnson Subject Matter Expert/Specialist Adviser Legal, Programme Office LCC.

Mr D Colbert - Subject Matter Expert/Specialist Adviser Transportation, Programme Office, LCC

Mr N Stevens, Highways Development Control Manager, LCC.

Mr M Neville, Company Services Team, Democratic Services, LCC.

1. Welcome and Apologies for Absence

The Chairman welcomed everyone to the meeting. It was reported that apologies for absence had been received from Mr B Bailey, Mr A Cavill, Ms J Whittaker and Mrs B Joyce, the Head of Strategic Development at the County Council.

2. Declarations of Interest

Professor Walsh informed the meeting that Myerscough College was an Associate School of UCLan but he was not directly involved in the project outlined at item 16 on the agenda. He added that he lived in Barton, the next village to Broughton and was a Governor at Broughton High School.

3. Minutes of the meeting held on the 8th September 2015

Resolved: That the Minutes of the meeting held on the 8th September 2015 are confirmed as an accurate record and signed by the Chairman.

4. M55 to St Annes Link Road - Project GF01-06

The Chairman informed the meeting that in order that Mr Stevens could present his report and then leave the meeting he would take item 15 as the next item of business. As item 15 contained confidential information the meeting then moved into Part 2.

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

Mr Stevens informed the meeting that negotiations between the County Council and the developer in relation to the key principles associated with the scheme were ongoing. The implications of a delay in terms of the allocated Growth Deal Funding were discussed and it was noted that the potential involvement of a separate developer was to be explored with a view to enabling the Link Road scheme to progress.

It was proposed that the Committee receive an update report in January to clarify what if any progress had been made towards implementing the project so that if appropriate consideration can be given to the reallocation of the Growth Deal funding.

Resolved:

1. That the current position regarding Project GF01-06 is noted.
2. That an update report on the Project be presented to the meeting in January 2016 in order that the Committee can consider programme implications and explore appropriate options in relation to moving forward.

Mr Stevens left the meeting at this point

5. Monitoring and Evaluation Sub Group Update

Mr Hothersall informed the meeting that the Invitation to Tender for the Evaluation of the Growth Deal Projects had been issued with the following timescale.

Event	Date
Issue ITT	14 th September 2015
Deadline for receipt of clarifications	16 th October 2015 at 10am
Deadline for receipt of Tenders	23 rd October 2015 at 10am
Evaluation of Tenders	26 th October – 6 th November 2015
Clarification interviews (if required)	w/c 9 th November 2015
Internal Award approval	w/c 23 rd November 2015
Intention to award contract decision	27 th November 2015
"Standstill" period	From 27 th November 2015 to 8 th

	December 2015
Confirmation of Award	9 th December 2015
Contract start date/inception meeting	4 th April 2016

Resolved: That the report be noted.

6. Lancashire Skills and Employment Strategic Framework.

Dr Lawty-Jones gave a brief presentation in connection with the above and informed the meeting that the final draft of the Lancashire Skills and Employment Strategic Framework had been considered and endorsed by the LEP Board on the 6th October 2015 and would be the subject of consultation events in November.

In considering the report the Committee made the following comments in relation to the Framework.

- Whilst it was noted that FEIs/HEIs and CEIAG would be involved it was considered important that other organisations including schools and 6th forms were also engaged in order to ensure that a coordinated, comprehensive approach is adopted.
- The Framework should include clearly defined outcomes against which progress and results can be measured.
- Care should be taken to ensure that the Framework equally addresses issues across the whole workforce, including NEETs, Apprenticeships and Graduates.

In summary the Committee welcomed the final draft of the Framework and recognised that it would enable GDF project sponsors to align their skills and employment outcomes which would in turn inform the development of the GDMB's approach to social value.

Resolved: That the final draft of the Lancashire Skills and Employment Strategic Framework, as presented, together with the comments of the Committee as set out above are noted.

7. Growth Deal Projects - Maximising the Social Value Outcomes.

The Committee received an update regarding the process to be adopted by the Monitoring and Evaluation Sub Committee in relation to the monitoring/evaluation of the outputs and wider economic benefits of projects.

It was reported that monitoring would be undertaken by project sponsors and would, as far as possible, seek to guarantee the delivery of the project benefits and wider benefits identified in the project business cases. However, in order to identify additional benefits (through the sharing of best practice with existing and new projects) it was proposed to develop a "Toolkit for Wider Economic and Social Benefits for Growth Deal Projects in Lancashire" which would be aligned

with the emerging Lancashire Skills and Employment Framework.

The Committee welcomed the proposals outlined in the report which it was felt would not only help increase potential benefits from existing projects but would also assist with the development of business cases for future projects.

Resolved:

1. That the Monitoring and Evaluation Sub-Committee be requested to produce the Growth Deal Benefits Schedule and manage the monitoring and evaluation process as set out in section 1.3 of the report presented.
2. That the “Toolkit for Wider Economic and Social Benefits for Growth Deal Projects in Lancashire” be produced in the manner set out in section 1.4 of the report presented.
3. That a small working group comprising the Chairman, Mrs Moore (Programme Manager) Dr Lawty-Jones (Skills Hub Director) and Mr R Hothersall as Chair of the Sub-Committee be established to work on the Toolkit and align it with the Lancashire Skills and Employment Framework and take account of any similar work being done with other programmes eg. City Deal.
4. That a further report on the draft Toolkit be presented to the next meeting.

8. Growth Deal - Final Investment Approvals.

It was reported that in accordance with the LEP’s Assurance Framework proportionate business cases for all Growth Deal projects must be submitted by the project sponsor which would in turn be subject to an independent assessment, prior to a final investment decision by the LEP Board.

Details of the following three Growth Deal schemes, which had been considered and approved by the LEP Board on the 6th October 2015, were presented and it was noted that the Committee was required to ensure that any associated conditions were met and actions discharged in relation to the schemes as set out in the report.

- A6 Broughton Bypass
- Blackpool Integrated Traffic Management
- Preston City Centre improvements.

It was also reported that in order to ensure that there was a robust and methodical monitoring/evaluation of the projects it was recommended that the Monitoring and Evaluation Sub Group engage with the three project sponsors to ensure that there was clarity regarding metric collection and outcome evaluation from the outset and that the Sub Group present an update at a future meeting of the Committee.

In accordance with the LEP decision LGF Agreements would be prepared for the three schemes with the agreements for A6 Broughton By-Pass and the Preston City Centre Improvements taking the form of a memorandum of understanding as

the County Council as both project sponsor and accountable body could not “contract” with itself.

Resolved:

1. That the decisions of the LEP Board on the 6th October 2015 to grant full approval for A6 Broughton By-pass, Blackpool Integrated Traffic Management and Preston City Centre Improvements, subject to the conditions set out in the report presented, are noted.
2. That the decision of the LEP Board that the Committee ensure any conditions relating to the granting of full approval are fully met is noted;
3. That the decision of the LEP Board that the Committee ensure any actions advised by the independent scheme appraisers, are discharged is noted;
4. That the Monitoring and Evaluation Sub Group be requested to engage with the project sponsors for the three projects specified at 1 above to ensure that there is clarity regarding metric collection and outcome evaluation and present an update report to a future meeting.
5. That LGF Agreements (or equivalent) be prepared for the three approved schemes specified in 1 above in due course.

9. Any Other Business

There were no items of business raised under this heading.

10. Date of Next Meeting

It was noted that the next scheduled meeting would be held at 12.30pm on the 8th December 2015 in Cabinet Room 'C' – The Duke of Lancaster Room at County Hall, Preston.

Part II (Private and Confidential)

11. Growth Fund Agreements - Deviations from Business Case

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

Mrs Moore reminded the Committee of the established process for approval of Growth Deal Growth Funding Agreements which reflected whether there had been any changes/amendments to the standard core agreement but did not take account of any change in terms of outputs, outcomes, expenditure that might arise. As result it was proposed that the following principles be established in

order to ensure consistency in future decision making and managing deviations from an approved business case.

Principle 1: The overall cost of the project is unchanged

Principle 2: The funding allocations to meet the cost are unchanged ie growth deal funding allocation and other funding requirements are unchanged

Principle 3: The outputs, outcomes, and impacts of the project are unchanged

Principle 4: The changes in heads of expenditure do not reflect a fundamental change in the nature of the project

Principle 5: The changes in heads of expenditure do not reflect a significant change in project delivery risk

A revised version of the existing GFA approval template was also presented.

Resolved: That the principles and revised template, as presented, are approved and applied to all Growth Funding Agreements with any identified deviations from the business case being reported to the Committee.

12. Local Growth Fund Agreements

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

Mrs Moore presented an updated version of the Local Growth Fund Agreement Schedule. Local Growth Fund Agreement Approval Templates were tabled in relation to four projects: GF01-13-S, GF01-14-S, GF01-15-S and GF01-16-S and it was reported that in developing the Agreements in relation to three of the projects monthly draw down of funding had been agreed, subject to monthly monitoring returns being submitted by the project sponsor.

It was noted that three projects mentioned earlier in the meeting had been approved by the LEP Board in October, subject to certain conditions, and would now be monitored by the Committee with a further five projects being put to the Board in December for approval. With regard to project GF02-26 it was noted that the scheme would be submitted to the LEP Board in February 2016 for approval rather than December 2015 as set out in the report.

Resolved: That the updated position regarding Local Growth Fund Agreements is noted.

13. Growth Deal Implementation

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

The Chairman presented an updated version of the Growth Deal Implementation document (dated 12th October 2015) and noted the progress to date in relation to projects.

A request was made for future iterations of the document to have any updated sections highlighted for ease of reference. Mrs Moore advised that the information that was subject to routine updating was contained within Section 4 (page 7) and Section 7 (pages 12-15). Any further amendments to the document would be commented on in the covering report.

Resolved: That the report is noted.

14. Myerscough College - Project GF01-17-S

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

It was reported that the delay with the ESIF programme had meant an element of funding associated with Project GF01-17-S was unlikely to be secured and as a result the College was reviewing its options, which included the possible resubmission of the project as part of the Growth Deal Skills Capital Round 2 process.

In considering the report the Committee noted that possible options included reducing the scope of the scheme so that it reflected the level of funding secured in Round 1 or for the College to fund any shortfall itself. It was also suggested that private sector involvement in the project could be explored with a view to reducing the capital costs associated with the scheme and enable it to proceed using the funding secured.

Resolved:

1. That the Committee note the issue with regard to ERDF funding as set out in the report and note the intention to resubmit Project GF01-17-S to enable a re-appraisal of the project.
2. Note that a further report will be presented to the next meeting.

15. Blackpool and The Fylde College - GF01-13-S

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

The Committee received an update report in relation to the revised Project GF01-13-S.

Resolved:

1. That the decision by the LEP Board on the 6th October 2015 to grant the final investment approval in relation to Project GF01-13-S is noted.
2. That the College is requested to
 - a) ensure the Growth Deal Programme Manager is informed of the outcome of the construction tender exercise; and
 - b) ensure that the Growth Deal Programme Manager is provided with the Heads of Terms between the land owner of the proposed new site and college once agreed.

16. Growth Deal Finance Summary

(Not for publication – exempt information as defined in paragraph 41 (Information provided in confidence relating to contracts) of the Freedom of Information Act 2000. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information).

The Committee received an update in relation to the financial aspects of the Local Growth Fund which included details of the spend to date and spend to be made during 2015/16. Details of movements within various projects were presented and it was noted that the Committee was aware of the four items identified as concerns on the risk register and would continue to monitor all projects in the future.

With regard to the potential underspend on skills projects it was suggested that all project sponsors be approached with a view to identifying any projects which could potentially be brought forward in order to ensure there were sufficient suitable projects to accommodate the available funding in 2015/16 and 2016/17.

Resolved:

1. That the Growth Fund Profile as presented be accepted following adjustments from the last meeting.
2. That both the spend to date and spend to be made in 2015/16 is noted.

3. That the 2015/16 in year spend be balanced to the funding as set out in the report presented.
4. That Officers explore potential projects which could be funded from the unallocated skills programme of £12.63m to be spent in 2016-17 (cf2 from the previous meeting).
5. That consideration is given to the profiling of funding for projects to ensure they are as accurate as possible at initial stages of project development.

17. Reporting to Lancashire Enterprise Partnership Board.

Resolved: That the Financial update and risk register set out at item 13 on the agenda are reported to the LEP Board for information.



LEP – Sub Committee

Growth Deal Management Board

8 December 2015

Private and Confidential: No

Quarterly Communications Activity Update – December 2015

(Appendix A refers)

Report Author: Andy Swain, Media Manager, LCC, 01772 53278,
andy.swain@lancashire.gov.uk

Executive Summary

The Quarterly Communications Activity Update – December 2015

Recommendation

e The Board is asked to note the contents of the attached update

Background and Advice

The Growth Deal Management Board had previously asked that individual projects submit communications strategies and action plans, explaining how they will promote their projects to a variety of audiences.

In addition, they are asked to provide a quarterly activity report, detailing their completed activities over the preceding three months and their planned activities for the next three months. That information is presented in the attached Appendix 'A'.

List of Growth Deal projects – December 2015 activity report

Project ID	Project Name	Comms Plan	Action Plan	Contact Details
GF01-04	<p>Centenary Way Viaduct Maintenance Last three months</p> <p>News release re project progress – November 2015</p>			David.Leung@lancashire.gov.uk
GF01-02	Blackburn Town Centre Improvements			james.syson@blackburn.gov.uk
GF01-05-CD	<p>Preston City Centre Improvements</p> <p>Last three months News release re completion of phase 2a of Fishergate improvements issued.</p> <p>Next three months News release to be issued re start of phase 2b – from Cheapside to Preston Minster. Face to face meetings with local business explaining timescales and how they will be affected Information in St George's shopping centre Temporary tone of voice signage to explain improvements Social media Updates on C First and Cityspace (Preston CC) Stakeholder update briefing via email Regular updates to councillors</p>			Anne-Marie.Parkinson@lancashire.gov.uk
GF01-06	M55 to St Annes Link road			Neil.Stevens@lancashire.gov.uk
GF01-03	<p>Blackburn-Bolton Rail Corridor</p> <p>Last three months Updated BwDConnect website. Video developed re works at Darwen, including funding information:</p>			james.syson@blackburn.gov.uk

	<p>https://www.youtube.com/watch?v=7WE1_v38Q0g&feature=youtu.be</p> <p>Presentations created and delivered to various stakeholders.</p> <p>Next three months Issue press releases about the upcoming improvements at stations in the Ribble Valley and in BwD which are also funded through the scheme (Nov/Dec 2015). Campaign for the introduction of additional services on the line as part of the next Northern Franchise. (Ongoing 2015/16)</p>			
GF01-01	<p>Burnley-Pendle Growth Corridor Last three months</p> <p>Next three months News release re start of junction 7 work (Dec 2015) News release re start of junction 13 work (Jan 2016)</p>			Sarah.Dunn@lancashire.gov.uk
GF01-07	<p>East Lancashire Strategic Cycle Network Last three months: Set up web page describing project and contact details for feedback, delivered Bite Sized Briefing for County Councillors, presentations to district cycling forums, Working with Mid Pennine Arts £15,000 external (Arts Council) funding secured to support activities.</p> <p>Next three months: Press release to mark work starting on the ground (Nov 2015) Working with Mid Pennine Arts begin a programme of community engagement through arts projects(Nov 2015) Produce display board and leaflet to use at consultation events (Jan 2016) Produce update for councillors of project progress (Jan 2016)</p>			Andrew.Mullaney@lancashire.gov.uk

	Ongoing promotion of positive news stories			
GF01-20-CD	<p>Preston Western Distributor Last three months Nil return</p> <p>Next three months Contractor to be announced via email Stakeholder events planned Mailing to 8,000 residents Fly-through video to be created Relevant area of City Deal website updated</p>			Phil.Wilson@lancashire.gov.uk
GF01-22-CD	<p>A6 Broughton Bypass Last three months</p> <p>Website updated, including fly-through video, and update of Broughton Bypass pages on City Deal website. Stakeholder update issued re Broughton Bypass fly-through</p> <p>Next three months Press release to announce appointment of contractor and start date for works November 2015 Update Broughton Bypass website with details of contractor, works timetables etc Social media messages scheduled for announcement of start of works Stakeholder updates issued. Signage agreed November 2015 Public information events planned November/December 2015 Plan sod-cutting ceremony November 2015 onwards</p>			Martin.Galloway@lancashire.gov.uk
GF01-23	Darwen East Distributor			Mike.Cliffe@blackburn.gov.uk

Project ID	RENEWAL OF BLACKPOOL			
GF01-08	<p>Blackpool Bridges Last three months Press releases issued re progress of project, also stakeholder events and regular meetings.</p> <p>Next three months Press releases will be issued. Stakeholder events and meetings. Working with local school to insert time capsule at Princess Street bridge. Regular letters to residents on Princess Street.</p>			will.britain@blackpool.gov.uk
GF01-14-S	<p>Blackpool and the Fylde College M and E Bispham Campus</p> <p>Last three months Communications Strategy drafted. News releases issued.</p> <p>Next three months To complete an internal stakeholder mapping exercise including segmentation, targeting and positioning of audiences listed in the communication strategy (Start Nov 2015). Update Marine Engineering specific pages on College website to promote enhanced facilities and opportunities. (November 2015) Campus careers day (Feb 2016). Networking with local suppliers and sponsor companies. Attendance at industry led meetings and events (ongoing).</p>			John.Pye@blackpool.ac.uk
GF01-09	Blackpool Integrated Traffic Management			jeremy.walker@blackpool.gov.uk
GF01-10	Blackpool Heritage Based Visitor Attraction HBVA			polly.hamilton@blackpool.gov.uk
GF01-21	Blackpool Town Centre Green Corridors			david.simper@blackpool.gov.uk
GF01-24	Blackpool Tramway Extension			jeremy.walker@blackpool.gov.uk

Project ID	GROWING THE LOCAL SKILLS & BUSINESS BASE			
GF01-15-S	Blackpool and the Fylde College, Nautical College – Maritime Engineering Facility			John.Pye@blackpool.ac.uk
GF01-13-S	Blackpool and the Fylde College - Lancashire Energy HQ Last three months Communications strategy drafted News release re college being named the UK hub for the National College for Onshore Oil and Gas (Nov 2015) Next three months Website to be developed for Lancashire Energy HQ. Stakeholder mapping exercise to be carried out including segmentation, targeting and positioning of audiences listed in the communication strategy			John.Pye@blackpool.ac.uk
GF01-16-S	Fleetwood Fire Training Centre Phase 2 Last three months Communications strategy drafted Next three months Update Fire Training specific pages on College website to promote enhanced facilities and opportunities (Nov 2015). To complete an internal stakeholder mapping exercise including segmentation, targeting and positioning of audiences listed in the communication strategy (Start Nov 2015). Campus careers day (Feb 2016). Networking with local suppliers and sponsor companies. Attendance at industry led meetings and events (ongoing).			John.Pye@blackpool.ac.uk
GF02-25	M6 J28 Improvements & Business Growth Centre			gary.hall@chorley.gov.uk
GF02-26	Rawtenstall Redevelopment Zone			gareth@barnfieldconstruction.co.uk
GF02-27	Redevelopment of Brierfield Mill			gareth@barnfieldconstruction.co.uk

GF01-12-S	<p>Runshaw College - Science & Engineering</p> <p>Last three months: Awareness raising activities, including: updates on SEIC in a range of newsletters, presentations to a range of audiences, promotional leaflets and updates to Runshaw College website. News release issued re completion of external structure of SEIC.</p> <p>Next three months: Articles placed in Construction View and Premier Construction magazines (Nov/Dec 2015) SEIC featured on new Runshaw College website (end Nov 2015) Direct mail to prospective students Nov/Dec 2015)</p> <p>Adult College open event – permanent displays created re SEIC (Jan 2016) Social media promotion of SEIC (November 2015 and ongoing)</p>			lvill.J@runshaw.ac.uk
GF01-18-S	Training 2000 - Additional Engineering Training Capability			sian.wilson@t2000.co.uk
Project ID	INNOVATION & MANUFACTURING EXCELLENCE			
GF02-28	Burnley Vision Park			KIngram@burnley.gov.uk JSharples@burnley.gov.uk
GF02-29	<p>The Engineering & Innovation Centre - UCLan</p> <p>Last three months Newsletter produced and circulated October 2015 News release re collaboration with Graphene Institute October 2015 News release re Engineering student of the year</p> <p>Next three months PR around Engineering graduation stories PR around ground-breaking ceremony for EIC Jan/Feb 2016</p>			PAThomas@uclan.ac.uk

GF01-11	Lancaster Health Innovation Park			d.williams2@lancaster.ac.uk
GF02-30	Making Rooms - Lancashire's First Fab Lab			Martin.Eden@blackburn.gov.uk
GF01-17-S	Myerscough College - Farm, Innovation Technology Centre			jwherry@myerscough.ac.uk
GF01-19-S	Nelson & Colne College - Advanced Engineering & Manufacturing Innovation Centre			a.rushton@nelson.ac.uk

Key:

Received	
Promised	
No information	



LEP – Sub Committee

Growth Deal Management Board

8 December 2015

Private and Confidential: No

Social Value

Report Author: Alison Moore, Growth Deal Programme Manager

growthdeal@lancashire.gov.uk

Executive Summary

The purpose of this report is to provide a summary of the activity of the Social Value Working Group, and the progress made to date with the development of a Social Value Toolkit.

Recommendation

The Board are invited to receive, consider and comment on the update and the content and format of the draft social value toolkit.

Background and Advice

The Growth Deal Management Board are committed to maximising the Social Value benefits of the individual projects that form part of the Growth Deal Programme, and the Social Value benefits across the Growth Deal Programme.

In order to progress towards realising this aspiration the Growth Deal Management Board, on 21 October 2015, agreed to produce a “Toolkit for Wider Economic and Social Benefits for Growth Deal Projects in Lancashire. In order to do this the Board decided to establish a small working group to include: Graham Cowley, Dr Michele Lawty-Jones, Richard Hothersall, Alison Moore and Martine Winder.

Additionally, it was agreed that the Monitoring and Evaluation Sub-Group should be tasked with undertaking a series of activities.

Monitoring & Evaluation Sub Group Progress

The Monitoring and Evaluation Sub-Committee has been tasked with producing a Growth Deal Benefits Schedule and with managing the monitoring and evaluation process.



This, specifically, requires the Monitoring and Evaluation Sub-Group to:

1. Capture the stated business case benefits for all existing projects in a single Growth Deal Benefits Schedule (Monitoring and Evaluation Sub-Committee)
2. Ensure the project sponsors are required to monitor all outcomes including the wider economic benefits (Monitoring and Evaluation Sub-Committee)
3. Ensure that the evaluation commission has a similarly broad specification (Monitoring and Evaluation Sub-Committee)
4. Require a short “benefits realisation plan” for all projects (with a suggestion of utilising the format adopted by DfT projects).

Progress to Date/Considerations

The Monitoring and Evaluation Sub-Group has made the following progress in relation to the assigned tasks:

➤ Growth Deal Benefits Schedule

The business case benefits for all projects that have received LEP approval, and for which a growth fund agreement is in place, have been collated.

It is not feasible to seek to capture the business case benefits for all 30 Growth Deal projects at this point – as business cases have not yet been developed for all projects. The template that is now in place allows for the addition of further information as future business cases are approved and projects become live.

➤ Monitoring Wider Economic Benefits of Projects

The Monitoring and Evaluation Sub-Group recognised that a number of projects are currently live and have a suite of monitoring requirements against which they have to report (as set out in individual growth fund agreements).

There is an opportunity to amend monitoring requirements for projects that are not yet live, in terms of what reporting is required of them. However, this is more problematic for those projects that are already active.

The sub-group are currently seeking to identify and consider alternative avenues/methods that could be used to monitor wider economic benefits of projects.



➤ **ITT specification**

The ITT specification that was published, and against which tenders were submitted, included specific references to Social Value against which those who submitted tenders were expected to respond to comply.

➤ **Benefits Realisation Plans**

The Sub-Group recognise that it is good practice, within PRINCE 2 methodology, for projects to have benefits realisation plans. There is an opportunity to undertake work to confirm if existing, active, growth deal projects do have benefits realisation plans – and this work will commence in due course.

Social Value Working Group Meeting (27th November 2015)

The Social Value Working Group met for the first time on 27 November 2015. A review of toolkits that are being utilised by other organisations was undertaken in order to inform the development of a toolkit.

At the time of preparing this report, a draft toolkit is under development. It will be presented for consideration, review and comment by the Board at the meeting on 8th December 2015.



LEP – Sub Committee

Growth Deal Management Board

8 December 2015

Private and Confidential: No

Growth Deal – Final Investment Approvals (GF01-22-CD, GF01-09, GF01-05-CD)

Report Author: Alison Moore, Programme Office, Lancashire County Council,
Growthdeal@lancashire.gov.uk

Executive Summary

This report sets out the updated position in respect to the three projects that received conditional final investment approval from the LEP Board on 6 October 2015.

Recommendation

The Board are invited to receive and note the update.

Background and Advice

At the meeting of the Growth Deal Management Board held on 21 October 2015 a report was presented in respect to three final investment decisions made by Lancashire Enterprise Partnership on 6 October 2015 in respect to the following Growth Deal projects:

GF01-22-CD	Broughton By-Pass
GF01-09	Blackpool Integrated Traffic Management
GF01-05-CD	Preston City Centre Improvements

In considering the report the Growth Deal Management Board resolved to:

Note the decision made by the LEP Board that the GDMB be required to ensure that conditions relating to the granting of full approval are fully met;

Note the decision made by the LEP Board that the GDMB be required to ensure that any actions advised by the independent scheme appraisers, are discharged;

An update in respect to each is project is detailed below:



GF01-22-CD Broughton By-Pass

Position reported at GDMB meeting on 21 October 2015:

In accordance with the LEP's Assurance Framework, business cases for schemes seeking over £5M LGF, are required to be published on the LEP for a six week period. This period will end on the 30th October, following which, and subject to no material issues being raised, the LEP Board approval can be implemented.

All comments lodged will be forwarded to Atkins for independent assessment as to whether they amount to a material consideration. Any comments that Atkins conclude are material will be brought to the GDMB to determine an appropriate course of action.

Update: No comments were lodged on or before 30 October 2015.

GF01-09 Blackpool Integrated Traffic Management

Position reported at GDMB meeting on 21 October 2015:

The LEP Board agreed that a condition of Full Approval being granted is that the tender costs come back as expected. The GDMB are required to oversee the discharge of this condition and report back to the LEP Board if this condition is not met.

Update: The outcome of the tender exercise is not available at this stage as the tender exercise is yet to conclude.

GF01-05-CD Preston City Centre Improvements

In accordance with the LEP's Assurance Framework, business cases for schemes seeking over £5M LGF, are required to be published on the LEP for a six week period. This period will end on the 13th November, following which, and subject to no material issues being raised, the LEP Board approval can be implemented. All comments lodged will be forwarded to Regeneris for independent assessment as to whether they amount to a material consideration. Any comments that Regeneris conclude are material will be brought to the GDMB to determine an appropriate course of action.

Update: No comments were lodged on or before 13 November 2015



LEP – Sub Committee

Growth Deal Management Board

8 December 2015

Private and Confidential: No

Growth Deal Monitoring & Evaluation Sub Group Update

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Executive Summary

The purpose of this report is to provide:

- i. An update on the Growth Deal Monitoring
- ii. An update on the Growth Deal Evaluation, including:
 - o The ITT
 - o Social Value

Recommendation

The Committee is invited to consider the information contained within the report, commenting as appropriate.

Background and Advice

Monitoring

A project delivery monitoring tracking spreadsheet has been designed and implemented to enable tracking of claims against schedules and milestones. The spreadsheet enables robust tracking of projects throughout their lifetime and provides a meaningful and easily accessible audit tool.

The tracking sheet includes a RAG rating facility which is used to alert the sub-group to any areas that need attention. To date, approved projects that are drawing down monies are performing as anticipated.

Evaluation

ITT Update - the contract to award the winning applicant is in the process of being signed off and references are being sought and received. Once the contract has been approved, all applicants will be informed of the outcome. The standstill period currently applies and it is anticipated that interested parties will be notified of the decision in mid-December.

Currently, there are no delays to this process and it is anticipated that the winning applicant can be invited to meet the Growth Deal Monitoring & Evaluation Sub Group early in 2016 to discuss the requirements and tasks to be started in readiness for the contract start date in April 2016.

Approval of the contract award will be two fold in keeping with the LEP Assurance Framework and the process followed for decision making by the other Committees of the LEP:

1. As the award is through the accountable body's procurement process, the award will need to follow the LCC internal approval process.
2. Also, as the contract is on behalf of the LEP, the recommendation is that the Committee is asked to endorse the appointment for formal approval by the LEP at its Board meeting to be held on 15th December 2015. Refer to separate report seeking the award approval, titled:

Monitoring and Evaluation Sub Group: Framework Agreement for Lancashire Growth Deal Evaluation Plan Arrangements

Social Value

The M&E Sub Group took an opportunity to consider the activity that the Committee had delegated to it at the last meeting in respect to Social Value.

The outcome of activity undertaken by the M&E Sub-Group was forwarded in order to support the Social Value Working Group meeting convened to take place on 27 November 2015.

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